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MEMBERS, INTERAGENCY COMMITTEE ON TRAVEL MANAGEMENT


As the Chairman of the Interagency Committee on Travel Management, I cordially invite you to attend our next committee meeting on May 18, 1983.

The Committee will meet at 10:00 a.m. in the auditorium at the General Services Administration's National Capital Region Building, 7th and D Streets, SW., Washington, DC, for the purpose of review and discussing the following items:

1. Per diem and relocation legislation;
2. Changes to the Federal Travel Regulations (Supplements 5 thru 7);
3. Conference Location Selection Model (GSA Bulletin FPMR A-80);
4. Proposed revision to FPMR 101-40 (41 CFR 101-40);
5. Commuted Rate Schedule (Supplement 98, GSA Bulletin FPMR A-2);
6. Dispositions of Bonus Goods received as a result of official travel;
7. Travel Management Centers;
8. GSA contracts for airline city-pairs service;
9. Cancellation of city-pair reporting requirement (Supplement 1, FPMR Temporary Regulation A-22);
10. Hotel/Motel Directory;
11. Distribution of Federal Travel Regulations changes; and
12. Refunds for unused transportation (SF 1170).

Should you have questions concerning this interagency meeting, please contact Ms. Audrey Rish on 557-1253 or Mr. John Millington on 557-1256.

Sincerely yours,


for IVAN MICHAEL SCHAEFFER
Director of Transportation
Office of Federal Supply
and Services

cc:
Assistant Secretaries or Executive Directors